





Bangladesh Telecommunication Regulatory Commission

License Issuance & Management System (LIMS)

User Manual For BPO/ Call Center (Applicant) Version 1

Developed by Business Automation Ltd BDBL Bhaban, Level-9, 12 Kawran Bazar, Dhaka-1215, Bangladesh. Phone +8809602666777 email: <u>sales@batworld.com</u>

User Manual for License Issuance & Management System, BTRC





1. Log in to LIMS:

To log into the LIMS system, visit the link <u>https://lims.btrc.gov.bd/.</u> For using BTRC LIMS Portal user has to Log in/ Sign up. In that case LIMS Log in/ Sign up usage guidelines can be followed.

2. Application for BPO/ Call Center Registration Issue:

After logging in, click on the BPO/ Call Center Registration Issue submenu from the Registration Certificate menu. After clicking on BPO/ Call Center Registration Issue, the following page will appear.

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💄 Company Profile								
🛨 Open License 🛛 🔍	I Application for B	PO/ Call Ce	nter Certificate	Registration				
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O BPO/ Call Center Certificate								
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				No data	available in table			
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If you click on the issue button on the above page, the guideline will appear. Following the guideline, we have to submit the information accordingly. Guideline are given on the following page.







I have read the guidelines for this License/Certificate.

After reading the full guideline then click on the "I have read the guidelines for this License/certificate" then click on Next button. After clicking the Next button, the following form will be displayed. Fill the required information according to the field of this form.





Application for BPO/ Call Center Certificate Issue Adversa Immed Company Type* Proteix Immed Company Type* Proteix Immed Company Type* Adversa Imme Adver	(iii)	■ Automation Business li	mited		👫 Rubyat Jesmin Shamm
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O TVAS Certificate Applicant Name* Rubyat Jesmin Shammi Mobile Number* #+88 01760448234 Email* rubyatshammiss@gmail.com Telephone Number Enter Telephone Number District* Bagerhat Upazila/Thana* Bagerhat Sadar ✓ Address Line 1* dhaka Address Line 2 Enter Address Line 2	Registration Certificate	Applicant Profile			
Email* rubyatshammiss@gmail.com Telephone Number Enter Telephone Number District* Bagerhat Vpazila/Thana* Bagerhat Sadar • Address Line 1* dhaka Address Line 2 Enter Address Line 2	O BPO/ Call Center Certificate O TVAS Certificate	Applicant Name *	Rubyat Jesmin Shammi	Mobile Number *	+88 01760448234
District* Bagerhat Vpazila/Thana* Bagerhat Sadar Address Line 1* dhaka Address Line 2 Enter Address Line 2		Email *	rubyatshammiss@gmail.com	Telephone Number	Enter Telephone Number
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		Address Line 1 *	dhaka	Address Line 2	Enter Address Line 2
Name Of Authorized Signatory And Contact Person					



	Contact Person			÷
	Name	Rupa	Designation	r
2 Dashboard	Mobile Number *		Email	
🐣 Company Profile		+88 01897988991		rrr@gmail.com
Open License	Website	Please start with https://	District *	Bagerhat 🗸
Bidding License	Upazila/ Thana *	Bagerhat Sadar	Address Line 1*	m
Registration Certificate	Address Line 2		Image *	
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O TVAS Certificate				Height 300PX [Max Size: 4 KB] You may update your image.
				Reset image
	Present Business Actives of th	he Applicant/ Company/ Group Company		
	wwwww			

- Company/Organization Information will be filled with required information if Company Profile is updated.
- Registered Office Address will be filled with required information if Company Profile is updated.
- If Operational Office Address Registered Office Address is the same then click on As Same as Registered Office. In this case, the necessary information will be filled. If not, the same fields must be filled.
- Applicant Profile: Applicant must add various personal details as required.
- Contact Person: Contact person also needs to add various personal details and must be added Person Image.

a MMM E	Present Proposal			
	Service:	🗹 BPO 🗹 Call Center	Service Type:	Domestic
🕜 Dashboard				
💄 Company Profile	Area Address			
Open License	Area Address Informat	ion		
Bidding License				
Registration Certificate	District *	Bagerhat	 Upazila / Thana * 	Bagerhat Sadar 🗸 🗸
O BPO/ Call Center Certificate	Address *	rr		
O TVAS Certificate	No. of Seats *	1	Proposed of Employee *	1
	Local *	etr	Expatriate *	etr

User Manual for License Issuance & Management System, BTRC

*business automation





	Total No. of Share *		Total Share Value *	
Dashboard		12		12
Company Profile	Shareholder/ Partner/ I	Proprietor Details		•
Open License	Name *		Image *	
Bidding License <	Home	r	initige	Choose File sampic.jfif
Registration Certificate 🗸 🗸	Designation *	r		Height 30PX [Max Size 4 KB] You may update your image.
BPO/ Call Center Certificate	Email *	rrr@gmail.com		Reset image
) TVAS Certificate				
	Mobile Number *	+88 0169999998	Date of Birth *	12 May 2000
	% Of Share *	100		12-may-2000
	No. of Share *		Nationality *	Bangladeshi 🗸
		12	Share Value *	12
	NID No *	2456778954		

- Shareholder/partner/proprietor Details: Required information must be filled. Total No. of Share and Total Share Value will be calculated by calculating the information of No. of Share and Share Value.
- > After fill up all required fields have to go next page by clicking Next Button.
- > We can save the application by clicking Save as Draft button.

	■ Automation	Business limited		Rubyat Jesmin Sham
2 Dashboard	Application f	or BPO/ Call Center Certificate Iss	ue	
🐣 Company Profile				
Open License	1. Basic Inform	ation	2.	. Attachment, Declaration & Submit
Bidding License				
Registration Certificate				
O BPO/ Call Center Certificate	Required Docu	ments for attachment		
O TVAS Certificate				
	Serial	Items	Sample File	Attached
	1	Application in a Letter Head Pad		Choose File national_zon_form.pdf
		Maximum file size 1 MB		File national zonal isn annication form ndf
				Click here to convert from image to PDF
				-Uploaded file size is 154 KB
	2*	Agreement with the bandwidth Provider Maximum file size 1 MB		Choose File national_zon_form.pdf
				File: national_zonal_isp_application_form.pdf

Required Documents for Attachment: Required documents should be provided in Pdf format.







Declaration: The required information must be filled.

After filling up the above form, click Next button and the following form will get the option for submit.

Declaration
1. Has any Application for License/ Registration of BPO/ Call Center been rejected before?
No 2. Has any License/ Registration issued previously to the Applicant/ any Share Holder/Partner been cancelled?
No
3. Do the Applicant/ any Share Holder/ Partner hold any other Operator Licenses from the Commission?
No
4. I hereby certify that I have carefully read the instructions/ terms and conditions, for the registration and I undertake to comply with the terms and conditions therein. (Instructions for issuance of registration certificate for the operation of BPO/ Call Center are available at www.btrc.gov.bd.)
5. I understand that this application if found incomplete in any respect and/or if found with conditional compliance shall be summarily rejected.
Terms and Conditions
I agree with the Terms and Conditions
Go Back Submit

Check all the information on this page and click on the Submit button Application. Submit and confirmation message will be sent to your phone and phone message and mail with Tracking Id.

User Manual for License Issuance & Management System, BTRC





2. Application for BPO/ Call Center Registration Renew:

After logging in, click on the BPO/Call Center Registration Renew submenu from the Registration Certificate menu of BTRC Registration Service. After clicking on BPO/Call Center Registration Renew, the following page will appear.

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Dashboard	lssu	e		Renew	Ar	nendment		S	urrende	r
🐣 Company Profile										
Open License	E Application for	BPO/ Call Ce	enter Certificate	e Registration						
Bidding License										
🛨 Registration Certificate 🔹 💙	List Favour	ite Search	1				BPO/ Call	Center Registr	ation Surrend	er 💊
O BPO/ Call Center Certificate										
O TVAS Certificate	Show 25 🗢 entri	es						Search:		
	Tracking no	Current desk	Process type	Reference data		License No		Status	Modified	Action
				No data av	ailable in table					
	Showing 0 to 0 of 0 e	entries							Previou	s Next

If you click on the issue button on the above page, the guideline will appear. Following the guideline, we have to submit the information accordingly. Guideline are given on the following page.







I have read the guidelines for this License/Certificate.

After reading the full guideline then click on the "I have read the guidelines for this License/certificate" then click on Next button. After clicking the Next button, the following form will be displayed. Fill the required information according to the field of this form.





()	■ Automation Business limited	Shammi
Dashboard	Application for BPO/ Call Center Certificate Renew	
💄 Company Profile		
Open License	1. Basic Information 2. Attachment, Declaration & Submit	
Bidding License	l izonsa Information	
Registration Certificate		
O BPO/ Call Center Certificate	License No 14.32,0000.702.48.018.23.002 Verify	
O TVAS Certificate	Issue Date 06-Aug-2023	
		'
	Company/ Dreanization Information	
	Company Organization monimation	
	Company/Organization Automation Business limited Company Type Private Limited Name	
(()))	Registered Office Address	
	District Dhaka VUpazila/Thana Dohar V	
Company Profile	Address Line 1 Address Line 2	
Open License		
 Bidding License 		
 Registration Certificate 	Operational Office Address As Same As Registered Addres	ss
O BPO/ Call Center Certificate	District Select Vpazila/ Thana Select district at first V	
O TVAS Certificate	Addrass Line 1	1
	Enter Address Line 1 Enter Address	
		_
	Applicant Profile	
	Applicant Name Rubyat Jesmin Shammi Mobile Number 1760448234	
	Email rubyatshammiss@gmail.com Telephone Number Enter Telephone Number	
	District Select Upazila/Thana Select district at first	~

- Company/Organization Information will be filled with required information if Company Profile is updated.
- Registered Office Address will be filled with required information if Company Profile is updated.
- If Operational Office Address Registered Office Address is the same then click on As Same as Registered Office. In this case, the necessary information will be filled. If not, the same fields must be filled.
- Applicant Profile: Applicant must add various personal details as required.





₹(BTRO)}	Name Of Authorized Signato	ry And Contact Person		
Dashboard	Contact Person			
Company Profile	Name	Enter Name	Designation	Enter Designation
B Bidding License <	Mobile Number	+88 Enter Mobile Number	Email	Enter Email
Registration Certificate	Website	Please start with https://	District	Select 🗸
) TVAS Certificate	Upazila/ Thana	Select district at first	✓ Address Line 1	Enter Address Line 1
	Address Line 2	Enter Address Line 2	Image *	Choose File No filosen [File forme: *jeg. jeg/.seg [Web Stork, Height 3000(] Nex Star: 4 K8] You may update your image.
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	Details			
Dashboard Company Profile				
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Image: Open License Image: Open License Image: Bidding License Image: Open License Image: Open License Image: Open License I	Present Proposal Service: Area Address Area Address Inform District *	BPO Call Center	Service Type: • Upazila / Thana *	Domestic International
Open License Bidding License Registration Certificate DBPO/ Call Center Certificate VXAS Certificate	Present Proposal Service: Area Address Area Address Inform District * Address *	BPO Call Center	Service Type: • Upazila / Thana *	Domestic International

Contact Person: Contact person also needs to add various personal details and must be added Person Image.





Intel No. of Share* Total Share Value* Total Share Value* Intel No. of Share* Total Share Value* Intel No. of Share* Intel No. of Share* Intel No. of Share* Intel No. of Share* Intel No. of Share* Intel No. of Share* Intel No. of Share* Intel No. of Share* Intel No. of Share* Intel No. of Share* Intel No. of Share* Intel No. of Share* Intel No. of Share* Intel No. of Share* Intel No. of Share* Intel No. of Share* Intel No. of Share* Intel No. of Share* Intel No. of Share* Intel No. of Share* Intel No. of Share* Intel No. of Share* Intel No. of Share* Intel No. of Share* Inter No. of Share* Intel No. of Share* Inter Share Value*	₹/BTRO	Shareholder/ Partner/ Prop	rietor information			
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Comparing Lennes Comparing Lennes Registration Certificate Designation Enter Name Enter Canal Designation Enter Canal Designation Enter Canal Designation Enter Canal Date of Birth Enter Canal Date of Birth Enter Canal Select Select Select of Birth Select of Birth Enter Share Value Enter Share Value Enter Share Value Enter Share Value Extering Call Centers (If Applicable) Extering Call Centers (If Applicable) Extering Call Centers (If Applicable) Extername of the 'Hosted Call Center Service Provider'* Select district at first Select district at fi	Dashboard Company Profile	Shareholder/ Partner/	Proprietor Details			+
Bidding License Raine Ender Name Image* Choose File viol fillosen Designation Enter Designation Enter Designation Enter Designation Enter Mobile Number Date of Birth Enter Share Value Enter Share Value Date of Birth Enter Share Value Enter Share Value Exiting Call Centers (If Applicable) Addresses for Image. Distring Call Center Centificate Open License Designation Centers, If Applicable) Exiting Call Center (If Applicable) Exiting Call Center Centificate Open License Exiting Call Center (If Applicable) Exiting Call Center Centificate Open License Exiting Call Center Service Enter The Address Nature of Center* Select Select Type of Center* Select Enter Service Enter name of the Vosted Call Center Service Enter name of the Clients No. of Agent Y Seats as on Date * Name of the Clients Type of Activity* Interest Seats Seats Seats Seats	Open License					
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P BPO/ Call Center Certificate Email Enter Email Mobile Number ■ 48 Enter Mobile Number Date of Birth Enter Data Of Birth ■ % Of Share ■ Nationality Select ■ % Of Share ■ Share Value * % Of Share ■ Share Value * % Of Share ■ Share Value * % Of Share ■ Nationality ■ % Of Share ■ Share Value * % Of Share ■ Nationality ■ Enter Share Value * % Of Share ■ Nationality ■ % Of Share	Registration Certificate	Designation	Enter Designation		Height 300PX Max Size: 4 KB] You may update your image.	
Nx S Certificate Mobile Number % Of Share % Of Share No. of Share* Enter % Of Share No. of Share* Enter % Of Share Share Value* Enter % Of Share No. of Share* Enter % Of Share Share Value* Enter % Of Share Enter % Of Share Enter % Of Share Enter % Of Share Enter % Of Share Enter % Of Share Enter % Of Share Enter % Of Share Enter % Of Share Enter % Of Share Enter % Of Share Enter % Of Share Enter % Of Share Enter % Of Share Enter % Of Share Enter % Of Call Centers (If Applicable) Enter % Of Call Centers (If Applicable) Enter % Of Call Center © Call Cent) BPO/ Call Center Certificate	Email	Enter Email			
% of Share % of Share No. of Share * Enter % of Share No. of Share * Enter % of Share Share Value * Enter Share Value * Enter Share Value * Enter Share Value * Extring Call Centers (If Applicable) Addresses of All The Existing Centers, If Any, Under Other License (S) District * Select District * Select district at first Address * District * District * District * District *) TVAS Certificate	Mobile Number	+88 Enter Mobile Num	ber Date of Birth	Enter Date Of Birth	
No. of Share* Enter % of Share Image: Share Value* Image: Share Value * Image: Share Value * <th></th> <th>% Of Share</th> <th></th> <th>Nationality</th> <th>Select</th> <th>~</th>		% Of Share		Nationality	Select	~
District Select District Select District Select District Select Upzila / Thana* Select district at first District Select Upzila / Thana* Select district at first District Select district at first Address* Enter The Address Nature of Center* Select Name of the 'Hosted Call Center Service Enter name of the 'Hosted Call Center Service / Provider' Date of License* No. of Agents/ Seats ao n Date* No. of Agents/ Seats ao n Date* Name of the Clients Type of Activity*		No. of Share *	Enter % Of Share	Share Value *	Enter Share Value	
Bidding License Registration Certificate BPO/ Call Center Certificate Nature of Center* Select Name of the 'Hosted Call Center Service Provider* License No.* License No.* Date of License* Enter Date of License No. of Agents/ Seats as on Date * Name of the Clients Type of Activity*	۲	Existing Call Centers (If App Addresses Of All The E	licable) xisting Centers, If Any, Under Other Li	icense (S)		
Registration Certificate BPO/ Call Center Certificate Nature of Center* Select TVAS Certificate Name of the 'Hosted Call Center Service Provider* License No.* Date of License* Enter Date Of License No. of Agents/ Seats as on Date* Name of the Clients Type of Activity* Type of Activity*	Dashboard Company Profile	Existing Call Centers (If App Addresses Of All The Existing Call Center	viicable) xisting Centers, If Any, Under Other Li er Details	icense (S)		Đ
> BPO/ Call Center Certificate Nature of Center * Select Type of Center * Select > TVAS Certificate Name of the 'Hosted Call Center Service Enter name of the 'Hosted Call Center Service > License No. * Date of License * Enter Date Of License No. of Agents/ Seats as on Date * Bandwidth * Name of the Clients Type of Activity *	Dashboard Company Profile	Existing Call Centers (If App Addresses Of All The Ex Existing Call Center District *	tlicable) kisting Centers, If Any, Under Other Li er Details Select	icense (S) Vpazila / Thana *	Select district at first	
D TVAS Certificate Name of the 'Hosted Call Center Service Enter name of the 'Hosted Call Center Service Provider'* License No.* Date of License* Enter Date Of License No. of Agents/ Seats as on Date* Bandwidth* Image: Comparison of the Clients Type of Activity*	Dashboard Company Profile Open License < Bidding License < Registration Certificate	Existing Call Centers (If App Addresses Of All The Existing Call Center District * Address *	visting Centers, If Any, Under Other Li er Details Select Enter The Address	ucense (S) Vpazila / Thana *	Select district at first	•
License No.* Date of License * Enter Date Of License * No. of Agents/ Seats as on Date * Bandwidth * Name of the Clients * Type of Activity *	 Dashboard Company Profile Open License Bidding License Registration Certificate Registration Certificate 	Existing Call Centers (If App Addresses Of All The Existing Call Center District * Address * Nature of Center	sisting Centers, If Any, Under Other Li er Details Select Enter The Address	upazila / Thana*	Select district at first	•
No. of Agents/ Seats Bandwidth * as on Date * Type of Activity * * Type of Activity *		Existing Call Centers (If App Addresses Of All The Existing Call Center District * Address * Nature of Center Name of the 'Ho Provider' *	Aisting Centers, If Any, Under Other Li er Details Select Enter The Address Select sted Call Center Service	Upazila / Thana *	Select district at first Select Provider ⁴	• •
Name of the Clients Type of Activity*	Dashboard Company Profile Open License Bidding License Registration Certificate DPO/ Call Center Certificate D TVAS Certificate	Existing Call Centers (If App Addresses Of All The Existing Call Center District * Address * Nature of Center Name of the 'Ho Provider' * License No. *	sticable) sisting Centers, If Any, Under Other Li er Details Select Enter The Address Select Select sted Call Center Service Er	Upazila / Thana * Upazila / Thana * Type of Center * nter name of the 'Hosted Call Center Serive Date of License *	Select district at first Select Provider ⁴ Enter Date Of License	
	Dashboard Company Profile Company Profile Dopen License Didding License Registration Certificate Di PO/ Call Center Certificate Di TVAS Certificate Company Profile Di Doment	Existing Call Centers (If App Addresses Of All The Existing Call Center District * Address * Nature of Center Name of the 'Ho Provider' * License No. * No. of Agents/ Sv as on Date *	silicable) sisting Centers, If Any, Under Other Li er Details Select Enter The Address Select sted Call Center Service Er eats	Upazila / Thana * Upazila / Thana * Type of Center * nter name of the 'Hosted Call Center Serive Date of License * Bandwidth *	Select district at first Select Provider ⁴ Enter Date Of License	

- Shareholder/partner/proprietor Details: Required information must be filled. Total No. of Share and Total Share Value will be calculated by calculating the information of No. of Share and Share Value
- > Existing Call Center Details: The required information must be filled.







	Existing International Bandwidth Connectivity	etail, If Any
Dashboard Company Profile	Call Center / HCCSP Center in Bangladesh	eddress of Foreign End PoP Existing Bandwidth (Kbps/ Mbps) Bandwidth Provide Bandwid
Open License < Bidding License <		
BPO/ Call Center Certificate	Person Employed In Call center (Local And Fore	gn)
TVAS Certificate	Local Employee *	Foreign Employee *
	Combined Turnover Of Call Centers Of The Cor	pany Suring last 2 Financial Years
	Year	Turnover (In Taka)
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() ()	Person Employed In Call center (Local And Foreig)
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ompany Profile pen License	Combined Turnover Of Call Centers Of The Comp	ny Surine last 2 Financial Years
dding License <		
egistration Certificate	Year	Turnover (In Taka)
VAS Certificate	select	▼
	select	•
	Close Save as Draft	Previous

- > Required fields will be filled as per the instructions given by BTRC.
- > After fill up all required fields have to go next page by clicking Next Button.
- > We can save the application by clicking Save as Draft button.





(Inter)	Application for BPO/ Call Center Certificate Renew						
Dashboard	asic Information 2. Attachment, Declaration & Submit						
Company Profile Open License H Bidding License	quired Documents for attachment						
Registration Certificate BPO/ Call Center Certificate	Serial Items Sample File Attached						
O TVAS Certificate	1 Application in a Letter Head Pad Choose File No file chosen Maximum file size 1 MB Click here to convert from image to PDF						
Open License Selidding License							
O TVAS Certificate	5. I/We understand that this application if found incomplete in any respect and/ or if found with conditional compliance shall be summarily rejected.						
	ns and Conditions I agree with the Terms and Conditions						
	e Save as Draft Previous Pre	eview					

- Required Documents for Attachment: Required documents should be provided in Pdf format.
- > **Declaration:** The required information must be filled.
- After filling up the above form, click Next button and the following form will get the option for submit.



https://lims.btrc.gov.bd/



Applic	ation for BPO/ Call Center Certifica	te Renew			
License I	nformation				
License	No 14.32.0000.702.48.018.23.002				
Issue D	ate 06-Aug-2023	Ex	piry Date	06-Aug-2028	
Compan	y/ Organization Information				
Compai Name	ny/ Organization Automation Business limited	Co	ompany Type	Private Limited	
Regi	stered Office Address				
Dis	trict Dhaka	Uţ	oazila/ Thana	Dohar	
Ade	dress Rayr bazar				
Оре	rational Office Address				
Dis	trict Dhaka	Uţ	oazila/ Thana	Dohar	
licant Profile					
plicant Name	Rubyat Jesmin Shammi	Mobile Nu	mber	1760448234	
ail	rubyatshammiss@gmail.com	Telephone	Number		
trict	Bagerhat	Upazila/ Th	iana	Bagerhat Sadar	
dress	dhaka				
tact Person					
Contact Person Infor	mation				
Name	Rupa	Designatio	n r	r	
Mobile Number	01897988991	Email	,	rr@gmail.com	
Website		District	E	Bagerhat	
Upazila/ Thana	Bagerhat Sadar	Address	,	rr	
Image	[File Format: *jpg/.jpeg/.png Width 300PX, Height 300PX Max Size: 4 KB] You may update your image.				





www				
ent Proposal				
rvice: BPO,CALL CENTER		Service Type:	DOMESTIC	
Area Address				
Area Address Information	on			
District	Bagerhat	Upazila / Thana	Bagerhat Sadar	
Address	rr			
No.of Seats	1	Proposed of Employee	1	
Local	etr	Expatriate	etr	
NID No	2456778954			
isting Call Centers (If Applica	ble)			
ating Call Centers (If Applica Addresses Of All The Existi	ble) ng Centers, If Any, Under Other License	e (S)		
ating Call Centers (If Applica Addresses Of All The Existi Existing Call Center De	ble) ng Centers, If Any, Under Other License stails	e (S)		
isting Call Centers (If Applica Addresses Of All The Existin Existing Call Center De District	ble) ng Centers, If Any, Under Other License tails Bagerhat	e (S) Upazila / Thana	Bagerhat Sadar	
Addresses Of All The Existi Existing Call Center De District Address	ble) ng Centers, If Any, Under Other License tails Bagerhat I	e (S) Upazila / Thana	Bagerhat Sadar	
Addresses Of All The Existin Existing Call Center De District Address Nature of Center	ble) ng Centers, If Any, Under Other License ttails Bagerhat I Domestic	e (S) Upazila / Thana Type of Center	Bagerhat Sadar Call Center	
Addresses Of All The Existin Existing Call Center De District Address Nature of Center Name of the 'Hosted Provider'	ble) ng Centers, If Any, Under Other License tails Bagerhat I Domestic Call Center Service Ik	e (S) Upazila / Thana Type of Center	Bagerhat Sadar Call Center	
Addresses Of All The Existin Existing Call Center De District Address Nature of Center Name of the 'Hosted Provider' License No.	ble) ng Centers, If Any, Under Other License ttails Bagerhat I Domestic Call Center Service Ik	e (S) Upazila / Thana Type of Center Date of License	Bagerhat Sadar Call Center 04-Aug-2023	
Addresses Of All The Existin Existing Call Center De District Address Nature of Center Name of the 'Hosted Provider' License No. No. of Agents/ Seats as on Date	ble) ng Centers, If Any, Under Other License tails Bagerhat I Domestic Call Center Service Ik 1 1	e (5) Upazila / Thana Type of Center Date of License Bandwidth	Bagerhat Sadar Call Center 04-Aug-2023 1	





Close

Close

Shareholder/ Partner/ Prop	rietor Information		
Total No. of Share	12	Total Share Value	12
Shareholder/ Partner/	Proprietor Details		
Name	r	Image	[File Format: *.jpg/.jpg/.jpng Width 300PX, Height 300PX Max Size: 4 MB]
Designation	r		fou may update your image.
Email	rrr@gmail.com		
Mobile Number	01699999998	Date of Birth	12-May-2000
% Of Share	100	Nationality	Bangladeshi
No. of Share	12	Share Value	12
NID No	2456778954		

Existing Call Centers (If Applicable)

Call Center / HCCSP Center in		Existing Ba	ndwidth (Kbps/ Mbps)	Bandwidth provider	
Bangladesh	Address Of Foreign End Pop	IPLC	Backup	IPLC	Backup
I.	1	1	1	1	1
nbined Turnover Of Call Centers Of The	Company Suring Last 2 Financial Years				
nbined Turnover Of Call Centers Of The Year	Company Suring Last 2 Financial Years	1	Furnover (In Taka)		
nbined Turnover Of Call Centers Of The Year 2022-2023	Company Suring Last 2 Financial Years	1	Turnover (In Taka)		





1 Application in a Letter Head Pad	Click here to convert from image to PDF
Maximum me size r Mb	
tion	
Has any Application for License/ Registration of BPO/ Call Center been rejected	d before?
No	
has any license, registration issued previously to the Applicant/ any Share He	order/ Farmer been caffelled?
No	
Do the Applicant/ any Share Holder/ Partner hold any other Operator Licenses	s from the Commission?
No	
I/We hereby certify that I/We have carefully read the instructions/ terms and c	conditions, for the registration and I/We undertake to comply with the terms and
conditions therein. (Instructions for issuance of registration certificate for the o	operation of BPO/ Call Center are available at www.btrc.gov.bd.)
I/We understand that this application if found incomplete in any respect and/	or if found with conditional compliance shall be summarily rejected.
nd Conditions	
gree with the Terms and Conditions	

Check all the information on this page and click on the Submit button Application. Submit and confirmation message will be sent to your phone and phone message and mail with Tracking Id.

	■ Automation Busin	ness limited					4	Rubyat Jes	smin Shammi
2 Dashboard	Successfully Application	Submitted !							×
💄 Company Profile	lagua			Demour			c		
Open License	Issue			Renew Al	menament		2	urrender	
Bidding License	E Application for BPC	O/ Call Center C	Certificate	Registration					
Registration Certificate				<u> </u>					
	List Favourite	Search				BPO/ Call (Center Registr Search:	ation Renew	~
	Tracking no	Current Pro desk type	ocess De	Reference data	License No		Status	Modified	Action
	☆ BPO-07082023- REN-0000024	Applicant BPC Cen Reg Ren	O/ Call nter gistration new	Applicant Name: Rubyat Jesmin Shammi, Company Name: Automation Business limited, Email: rubyatshammiss@gmail.com, Phone: 01760448234,	14.32.0000.702.48	.018.23.002	Draft	1 hour ago	Edit
	Showing 1 to 1 of 1 entri	ies						Previous 1	Next

> After clicking the Open button, the following window will appear.





	Automation Business limited				
Dashboard	Application status	Payment information			
💄 Company Profile					
Open License	Tracking no.	: TVAS-06082023-AMM-0000009	Current desk	: Chairman	
Bidding License	Date of submission	: 06.08.2023	License Number	: 14.32.0000.702.50.004.23.001	
Registration Certificate	🛓 Download as PDF				

- Application status, payment information, application download button as PDF is available in this window.
- > Application Status: Application status can be seen here.
- Download as PDF: By clicking on the button, the applicant can download the PDF form of the application.





3. Application for BPO/ Call Center Registration Amendment:

After logging in, click on the BPO/Call Center Registration Amendment submenu from the Registration Certificate menu of BTRC Registration Service. After clicking on BPO/Call Center Registration Amendment, the following page will appear.

	■ Automation Bus	siness limit	ed				Rubyat Je	esmin Shamn
Dashboard	Issue			Renew	Amendment		Surrende	r
🐣 Company Profile								
Open License	E Application for B	PO/ Call Cen	ter Certificate	Registration				
Bidding License								
Registration Certificate	List Favourite	e Search				BPO/ Call Center Rep	istration Surrend	ler 🗸
O BPO/ Call Center Certificate								
O TVAS Certificate	Show 25 🗢 entries					Search	1:	
	Tracking no	Current desk	Process type	Reference data	License No	Status	Modified	Action
				No data ava	ilable in table			
	Showing 0 to 0 of 0 en	tries					Previou	is Next

If you click on the issue button on the above page, the guideline will appear. Following the guideline, we have to submit the information accordingly. Guideline are given on the following page.







I have read the guidelines for this License/Certificate.

After reading the full guideline then click on the "I have read the guidelines for this License/certificate" then click on Next button. After clicking the Next button, the following form will be displayed. Fill the required information according to the field of this form.





	Automation Business line	nited		🙌 Rubyat Jesmin Shammi
	Application for BPO	Call Center Certificate Amend	ment	
 Dasnboard Company Profile 				
Open License	1. Basic Information		2. Attachment, Declara	tion & Submit
Bidding License				
Registration Certificate	License Information			
O BPO/ Call Center Certificate	License No			
O TVAS Certificate		4.32.0000.702.01.037.23.1		Venty
	Company/ Organization Info	ormation		
	Company/	Automation Business limited	Company Type	Private Limited 🗸
	Organization Name			
	Registered Office Addre	SS		
	District	Dhaka	✔ Upazila/ Thana	Dohar 🗸
	Operational Office Ad	dress		As Same As Registered Address
Dashbaard	District	Select	Vpazila/ Thana	Select district at first 🗸
	Address Line 1	Enter Address Line 1	Address Line 2	Enter Address
Bradistration Certificate	Applicant Profile			
	Applicant Name	Rubyat Jesmin Shammi	Mobile Number	+88 01760448234
	Email	rubyatshammiss@gmail.com	Telephone Number	Enter Telephone Number
	District	Select	🗸 Upazila/ Thana	Select district at first
	Address Line 1	Enter Address Line 1	Address Line 2	Enter Address Line 2

- Company/Organization Information will be filled with required information if Company Profile is updated.
- Registered Office Address will be filled with required information if Company Profile is updated.
- If Operational Office Address Registered Office Address is the same then click on As Same as Registered Office. In this case, the necessary information will be filled. If not, the same fields must be filled.
- Applicant Profile: Applicant must add various personal details as required.





≩/BTRO Σ	Name Of Authorized Signat	ory And Contact Person		
board	Contact Person			
bany Profile	Name	Enter Name	Designation	Enter Designation
License <	Mobile Number	+88 Enter Mobile Number	Email	Enter Email
ng License <	Website		District	
Call Center Certificate	Upozilo/Thoma	Please start with https://	Address Line 1	Select
Certificate	Opazita/ Thana	Select district at first	Address Line 1	Enter Address Line 1
	Address Line 2	Enter Address Line 2	Image *	Choose File No filosen [File Formst: 'jgg']/peg/ Jwg Witch 300FX, Height 300FX [Mas Size: 4 M8] You may update your image.
٠	Present Business Actives of	the Applicant/ Company/ Group Company		
poard	Details			
bany Profile				
ng License				
tration Certificate 🗸	Present Proposal			
Call Center Certificate	Service:	BPO Call Center	Service Type:	Domestic International
Certificate				
	Area Address			
	Area Address			
	Area Address Area Address Infor	mation		o
	Area Address Area Address Infor District *	mation Select	♥ Upazila / Thana *	← Select district at first
	Area Address Area Address Infor District * Address *	Select Enter The Address	🗸 Upazila / Thana *	Select district at first
	Area Address Area Address Infor District * Address * No. of Seats *	Select Enter The Address Enter the No. of Seats	 Upazila / Thana * Proposed of Employee * 	Select district at first
	Area Address Area Address Infor District * Address * No. of Seats * Shareholder/ Partner/ Propr	Tration Select Enter The Address Enter the No. of Seats ietor Information	 Upazila / Thana * Proposed of Employee * 	Select district at first
	Area Address Area Address Infor District * Address * No. of Seats * Shareholder/ Partner/ Propr Total No. of Share *	mation Select Enter The Address Enter the No. of Seats ietor Information Total No. of Share	 Upazila / Thana * Proposed of Employee * Total Share Value * 	Select district at first
poard any Profile	Area Address Area Address Infor District * Address * No. of Seats * Shareholder/ Partner/ Propr Total No. of Share *	Tration Select Enter The Address Enter the No. of Seats ietor Information Total No. of Share	Upazila / Thana Proposed of Employee Total Share Value	Select district at first
ooard any Profile License	Area Address Area Address Infor District * Address * No. of Seats * Shareholder/ Partner/ Propr Total No. of Share * Shareholder/ Partner/ P	mation Select Enter The Address Enter The Address Enter the No. of Seats ietor Information Total No. of Share Proprietor Details	Upazila / Thana Proposed of Employee Total Share Value	Select district at first
voard License < ng License <	Area Address Area Address Infor District * Address * No. of Seats * Shareholder/ Partner/ Propr Total No. of Share * Shareholder/ Partner/ P	mation Select Enter The Address Enter the No, of Seats ietor Information Total No. of Share 'roprietor Details Enter Name	Upazila / Thana Proposed of Employee Total Share Value Image	Select district at first
voard any Profile License < rration Certificate <	Area Address Area Address Infor District* Address* No. of Seats* Shareholder/ Partner/ Propr Total No. of Share* Shareholder/ Partner/ P Name Designation	mation Select Enter The Address Enter the No. of Seats ietor Information Total No. of Share 'roprietor Details Enter Name Enter Name Enter Designation	Upazila / Thana Proposed of Employee Total Share Value Image	Select district at first Select district at first Enter The Proposed of Employee Total Share Value Total Share Value Total Share Value You may update your image.
voard any Profile License ¢ ng License ¢ tration Certificate v	Area Address Area Address Infor District * Address * No. of Seats * Shareholder/ Partner/ Propr Total No. of Share * Name Designation Email	mation Select Enter The Address Enter the No. of Seats ietor Information Total No. of Share 'roprietor Details Enter Name Enter Designation Enter Email	Upazila / Thana Proposed of Employee Total Share Value Image	Select district at first Select district at first Enter The Proposed of Employee Total Share Value Total Share Value Inter format *:jeg/.jeg/.jeg/.wighta.cosen Inter format *:jeg/.jeg/.jeg.jwighta.cosen Inter format *:jeg/.jeg.jwighta.cosen Inter format *:jeg.jwighta.cosen Inter format *:jeg.jwi
voard any Profile License <	Area Address Area Address Infor District* Address * No. of Seats* Shareholder/ Partner/ Propr Total No. of Share* Shareholder/ Partner/ P Name Designation Email Mobile Number	mation Select Enter The Address Enter the No. of Seats ietor Information Total No. of Share 'roprietor Details Enter Name Enter Parall Enter Consignation Enter Email Enter Mobile Number	Upazila / Thana Proposed of Employee Total Share Value Image Date of Birth	Select district at first Select district at first Enter The Proposed of Employee Total Share Value Choose File No filosen [File Formet "Jigz" Jerg" Jeng Witch 3000K, Magina 2000K [Mas Sue Add] You may update your image. Enter Date Of Birth
woord samy Profile License <	Area Address Area Address Infor District * Address * No. of Seats * Shareholder/ Partner/ Propr Total No. of Share * Shareholder/ Partner/ P Name Designation Email Mobile Number % of Share	Tration Select Enter The Address Enter the No, of Seats ietor Information Total No. of Share 'roprietor Details Enter Name Enter Designation Enter Email Enter Mobile Number	Upazila / Thana Proposed of Employee Total Share Value Image Date of Birth Nationality	Select district at first Select district at first Enter The Proposed of Employee Total Share Value Total Share Value Total Share Value Enter Share Value Enter Date of Birth Select
Noard hany Profile License fung License Call Center Certificate Certificate	Area Address Area Address Infor District Address * No. of Seats * Shareholder/ Partner/ Propr Total No. of Share * Shareholder/ Partner/ P Name Designation Email Mobile Number % Of Share *	Select Enter The Address Enter The Address Enter the No. of Seats ietor Information Total No. of Share Proprietor Details Enter Name Enter Email Image: Head of Share Enter Email Image: Enter % Of Share	Upazila / Thana Proposed of Employee Total Share Value Image Date of Birth Nationality Share Value	Select district at first Select district at first Enter The Proposed of Employee Total Share Value Total Share Value Total Share Value Enter Date Of Birth Select Fater Schere Value

Contact Person: Contact person also needs to add various personal details and must be added Person Image.

User Manual for License Issuance & Management System, BTRC





- Shareholder/partner/proprietor Details: Required information must be filled. Total No. of Share and Total Share Value will be calculated by calculating the information of No. of Share and Share Value
- > Required fields will be filled as per the instructions given by BTRC.
- > After fill up all required fields have to go next page by clicking Next Button.
- > We can save the application by clicking Save as Draft button.

(@)	Automation Business limited Rubyat Jesmin Shami
Dashboard	Application for BPO/ Call Center Certificate Amendment
🐣 Company Profile	
🗄 Open License 🛛 🔇	1. Basic Information 2. Attachment, Declaration & Submit
Bidding License	
Registration Certificate	Required Documents for attachment
O BPO/ Call Center Certificate	
O TVAS Certificate	Serial Items Sample File Attached
	No required documents
	1. Has any Application for License/Registration of BPO/Call Center been rejected before?
	🔿 Yes 🖲 No
	 Yes No 2. Has any License/Registration issued previously to the Applicant/any Share Holder/Partner been cancelled?
Dashboard	O Yes le No
🐣 Company Profile	3. Do the Applicant/any Share Holder/Partner hold any other Operator Licenses from the Commission?
Open License	O Yes 🖲 No
Bidding License	4. I hereby certify that I have carefully read the instructions/terms and conditions, for the registration and I undertake to comply with the terms and conditions
🛨 Registration Certificate 🛛 💙	therein. (Instructions for issuance of registration certificate for the operation of BPO/Call Center are available at www.btrc.gov.bd.)
O BPO/ Call Center Certificate	5. I understand that this application if found incomplete in any respect and /or if found with conditional compliance shall be summarily rejected.
O TVAS Certificate	
	Terms and Conditions
	I agree with the Terms and Conditions
	Close Save as Draft Previous Preview

- > **Declaration**: The required information must be filled.
- After filling up the above form, the following form will get the option for submit.



https://lims.btrc.gov.bd/



pplication for BPO/	′ Call Center Certificate Amendme	ent		Clo
Company/ Organization In	formation			on EDIT
Company/ Organization Name	Automation Business limited	Company Type	Private Limited	
Registered Office Addr	ress			
District	Dhaka	Upazila/ Thana	Dohar	
Address	Rayr bazar			
Operational Office Add	dress			
District	Dhaka	Upazila/ Thana	Dohar	
Address	Rayr bazar			
pplicant Profile				on EDI
Applicant Name	Rubyat Jesmin Shammi	District	Bagerhat	
Upazila/ Thana	Bagerhat Sadar	Address	dhaka	
Email	rubyatshammiss@gmail.com	Mobile Num	ber 1760448234	
Telephone Number				
lame Of Authorized Sigr	natory And Contact Person			on EDI
Contact Person				
Contact Person	Rupa	District	Bagerhat	
Upazila/ Thana	Bagerhat Sadar	Address	rrr	
Mobile Number	01897988991	Designation	rr	
Email Address	rrr@gmail.com	Website		
Image	[File Format: *.jpg/ .jpg/ .png Width 300PX, Height 300PX Max Size: 4 KB] You may update your image.	9		





Business Actives of t	the Applicant/ Company/ Group Co	ompany	on EDIT
ww			
Proposal			on EDIT
BPO,CALL CENTER		Service Type:	DOMESTIC
Addross			
Address			
Area Address Inforr	mation		
District	Bagerhat	Upazila / Thana	Bagerhat Sadar
Address	rr		
No.of Seats	1	Proposed of Employee	1
Local	etr	Expatriate	etr
areholder/ Partner/ lame lesignation	Proprietor Details r r	Image	(File Format "jpg/ jpgg/ png Width 300FX, Height 300FX Max Size: 4 MB] You may update your image.
mail	rrr@gmail.com		
lobile Number 6 Of Share	01699999998 100	Date of Birth	12-May-2000
lo. of Share	12	Nationality	Bangladeshi
IID No	2456778954	Share Value	12
ed Documents for at	ttachment		
Serial	Items	Sample File	Attached





	No required documents	
claration		on EDIT
1. Has any Application for Licens	se/Registration of BPO/Call Center been rejected before?	
No 2. Has any License/Registration i	issued previously to the Applicant/any Share Holder/Partner been cancelled?	
No		
3. Do the Applicant/any Share H	Holder/Partner hold any other Operator Licenses from the Commission?	
No		
4. I hereby certify that I have car therein. (Instructions for issua	refully read the instructions/terms and conditions, for the registration and I undertake to comply with the terms and condit ance of registration certificate for the operation of BPO/Call Center are available at www.btrc.gov.bd.)	tions
5. I understand that this applicat	tion if found incomplete in any respect and /or if found with conditional compliance shall be summarily rejected.	
ms and Conditions		
I agree with the Terms and Cond	ditions	

Check all the information on this page and click on the Submit button Application. Submit and confirmation message will be sent to your phone and phone message and mail with Tracking Id.

	≡ Automation B	usiness lim	ited				Rubya	t Jesmin Shammi
🕐 Dashboard	lssu	ie		Renew	Amendment		Surren	ler
🐣 Company Profile								
🗄 Open License 🛛 🔇	I≡ Application for	BPO/ Call Ce	enter Certificate I	Registration				
Bidding License								
Registration Certificate	List Favour	ite Search				BPO/ Call Center	Registration Amr	nendment 🗸
O BPO/ Call Center Certificate								
O TVAS Certificate	Show 25 🜩 entri	es				Se	irch:	
	Tracking no	Current desk	Process type	Reference data	License No	Statu	s Modifi	ed Action
	☆ BPO- 07082023-AMM- 0000014	Chairman	BPO/ Call Center Registration Ammendment	Applicant Name: Rubyat Jesmin Shammi, Company Name: Automation Business limited, Email: rubyatshammiss@gmail.com, Phone: 01760448234,	14.32.0000.702.48.03	18.23.002 Subn	itted 55 minute ago	S Open
	Showing 1 to 1 of 1 e	entries					Previous	1 Next

> After clicking the Open button, the following window will appear.





	■ Automation Busine	ess limited	🙌 Rubyat Jesmin Shamn				
Dashboard	Application status	Payment information					
🐣 Company Profile							
🗄 Open License 🛛 🔍	Tracking no.	: BPO-07082023-AMM-0000014	Current desk	: Chairman			
🛨 Bidding License <	Date of submission	: 07.08.2023	License Number	: 14.32.0000.702.48.018.23.002			
Registration Certificate	📩 Download as PDF						
O BPO/ Call Center Certificate							

- Application status, payment information, application download button as PDF is available in this window.
- > Application Status: Application status can be seen here.
- Download as PDF: By clicking on the button, the applicant can download the PDF form of the application.





4.Application for BPO/ Call Center Registration Surrender:

After logging in, click on the BPO/Call Center Registration Surrender submenu from the Registration Certificate menu of BTRC Registration Service. After clicking on BPO/Call Center Registration Surrender, the following page will appear.

۱	■ Automation Be	usiness lim	ited				4	Rubyat Je	smin Sham
Dashboard	lssu	e		Renew	Amendment		S	urrender	r
💄 Company Profile									
🛨 Open License 🛛 🔇	E Application for I	3PO/ Call Ce	nter Certificate	Registration					
 Bidding License 									
■ Registration Certificate ✓	List Favouri	te Search				BPO/ Call Ce	enter Registr	ation Surrend	ler 🗸
O BPO/ Call Center Certificate							0		
O TVAS Certificate	Show 25 🗢 entrie	25					Search:		
	Tracking no	Current desk	Process type	Reference data	License No	:	Status	Modified	Action
				No data av	railable in table				
	Showing 0 to 0 of 0 e	ntries						Previou	s Next

If you click on the issue button on the above page, the guideline will appear. Following the guideline, we have to submit the information accordingly. Guideline are given on the following page.







I have read the guidelines for this License/Certificate.

After reading the full guideline then click on the "I have read the guidelines for this License/certificate" then click on Next button. After clicking the Next button, the following form will be displayed. Fill the required information according to the field of this form.



https://lims.btrc.gov.bd/



	\equiv Automation Business lin	nited		🐢 Rubyat Jesmin Shammi
ික ක්රී	Application for New I	BPO/ Call Center Certificate Surr	ender	
Company Profile Open License <	1. Basic Information		2. Attachment, Declaration	n & Submit
Bidding License Segistration Certificate	Surrender Information			
O BPO/ Call Center Certificate	License No	14.32.0000.702.48.018.23.002		
O TVAS Certificate	Reason of Surrender	<u></u>		
	Surrender Date	23-Aug-2023	#	
	Company/ Organization Info	rmation		
	Registered Office Addr	Dhaka	🗸 Upazila/ Thana	Dohar 🗸
DashboardCompany Profile	Address	Rayr bazar		
Open License Sidding License	Operational Office Add	Iress		
Registration Certificate	District	Dhaka	Vpazila/ Thana	Dohar 🗸
O TVAS Certificate	Address	Rayr bazar		
	Applicant Profile			
	Applicant Name	Rubyat Jesmin Shammi	Mobile Number	+88 1760448234
	Email	rubyatshammiss@gmail.com	Telephone Number	Enter Telephone Number
	District	Bagerhat	Vpazila/ Thana	Bagerhat Sadar 🗸 🗸

- Company/Organization Information will be filled with required information if Company Profile is updated.
- Registered Office Address will be filled with required information if Company Profile is updated.
- ➢ If Operational Office Address Registered Office Address is the same then click on As Same as Registered Office. In this case, the necessary information will be filled. If not, the same fields must be filled.
- Applicant Profile: Applicant must add various personal details as required.





	Contact Person			
کھھ ہرمی) Dashboard	Contact Person Informa	tion		
Company Profile Open License	Name	Rupa	Designation	rr
Bidding License <	Mobile Number	6 +88 01897988991	Email	rrr@gmail.com
Registration Certificate 🛛 👻	Website	Enter Website	District	Bagerhat 🗸
BPO/ Call Center Certificate	Upazila/ Thana	Bagerhat Sadar 🗸	. Address	rrr
	Image *	Choose File No filosen [File former: fige: jog: jog: App Wath Sopry, Height SOPRY, Hex Size: 4 KB] You may update your image.		
Dashboard	Present Business Actives of f	the Applicant/ Company/ Group Company		
Company Profile Open License				
Bidding License < Registration Certificate	Present Proposal			
BPO/ Call Center Certificate	Service: 🗹 BP	0 🗹 Call Center	Service Type:	🗹 Domestic 🗌 International
TVAS Certificate	Area Address			
	Area Address Inform	nation		
	District *	Bagerhat 🗸	Upazila / Thana *	Bagerhat Sadar 🗸 🗸
	Address *	rr		
	No.of Seats	1	Proposed of Employee	1
≹\ ιαπαρ \≨	Shareholder/ Partner/ Propr	ietor Information		
Deshbaard	Total No. of Share *	12	Total Share Value *	12
Company Profile	, Shareholder/ Partner/ F	Proprietor Details		
Open License <	Name	r	Image *	Choose File No filosen
Bidding License <	Designation	r		[File Format: *,jpg/.jpeg/.jpeg/.yng Width 300PX, Height 300PX Max Size: 4 MB] You may update your image.
BPO/ Call Center Certificate	Email	rrr@gmail.com		····· ································
TVAS Certificate	Mobile Number	+88 0169999998	Date of Birth	12-May-2000
	% Of Share	100	Nationality *	Bangladeshi 🗸
	No. of Share *	12	Share Value *	12
	NID No	2456778954		
				Provinue

User Manual for License Issuance & Management System, BTRC





- Contact Person: Contact person also needs to add various personal details and must be added Person Image.
- Shareholder/partner/proprietor Details: Required information must be filled. Total No. of Share and Total Share Value will be calculated by calculating the information of No. of Share and Share Value
- > Required fields will be filled as per the instructions given by BTRC.
- > After fill up all required fields have to go next page by clicking Next Button.
- > We can save the application by clicking Save as Draft button.

	Automation Business limited Rubyat Jesmin Shamr
2 Dashboard	Application for New BPO/ Call Center Certificate Surrender
Company Profile	1. Basic Information 2. Attachment, Declaration & Submit
 Bidding License Registration Certificate 	Required Documents for attachment
O BPO/ Call Center Certificate	
O TVAS Certificate	Serial Items Sample File Attached
	No required documents
	Declaration 1. Has any Application for License/ Registration of BPO/ Call Center been rejected before? Yes No
	2. Has any License/ Registration issued previously to the Applicant/ any Share Holder/ Partner been cancelled?
🕐 Dashboard	O Yes 🖲 No
💄 Company Profile	3. Do the Applicant/ any Share Holder/ Partner hold any other Operator Licenses from the Commission?
Open License	🔿 Yes 🖲 No
 Bidding License Registration Certificate 	4. I hereby certify that I have carefully read the instructions/ terms and conditions, for the registration and I undertake to comply with the terms and conditions therein. (Instructions for issuance of registration certificate for the operation of BPO/ Call Center are available at www.btrc.gov.bd.)
O BPO/ Call Center Certificate	5. I understand that this application if found incomplete in any respect and/ or if found with conditional compliance shall be summarily rejected.
O TVAS Certificate	Terms and Conditions I agree with the Terms and Conditions Close Save as Draft Previous Preview

- > **Declaration:** The required information must be filled.
- After filling up the above form, the following form will get the option for submit.





Surrender Information		
License No	14.32.0000.702.48.018.23.002	
Reason of Surrender	111	
Surrender Date	23-Aug-2023	
is and Conditions		
I agree with the Terms	and Conditions	

Check all the information on this page and click on the Submit button Application. Submit and confirmation message will be sent to your phone and phone message and mail with Tracking Id.

	■ Automation B	usiness limi	ted				4	Rubyat Je	esmin Shammi
🕐 Dashboard	lssu	e		Renew	Amendment		S	urrende	r
💄 Company Profile									
Open License	E Application for I	BPO/ Call Cer	nter Certificate	Registration					
 Bidding License 									
Registration Certificate	List Favouri	te Search				BPO/ Cal	l Center Registra	ation Surrend	ler 🗸
O BPO/ Call Center Certificate							0		
O TVAS Certificate	Show 25 🜩 entrie	25					Search:		
	Tracking no	Current desk	Process type	Reference data	License No		Status	Modified	Action
	☆ BPO- 07082023-SUR- 0000016	Chairman	BPO/ Call Center Registration Surrender	Applicant Name: Rubyat Jesmin Shammi, Company Name: Automation Business limite Email: rubyatshammiss@gmail.com, Phone: 01760448234,	14.32.0000.702.48.0 d,	018.23.002	Submitted	1 hour ago	Open
	Showing 1 to 1 of 1 e	ntries						Previous	1 Next

> After clicking the Open button, the following window will appear.





		👘 Rubyat Jesmin Sha		
Dashboard	Application status	Payment information		
💄 Company Profile				
Open License	Tracking no.	: BPO-07082023-SUR-0000016	Current desk	: Chairman
 Bidding License 	Date of submission	: 07.08.2023	License Number	: 14.32.0000.702.48.018.23.002
Registration Certificate	📩 Download as PDF			
O BPO/ Call Center Certificate				

- Application status, payment information, application download button as PDF is available in this window.
- > Application Status: Application status can be seen here.
- Download as PDF: By clicking on the button, the applicant can download the PDF form of the application.